



Help us get there.



**We're building change in Brampton.**

The urban centre we serve is one of the youngest, fastest growing, most diverse cities in the country. We're aiming high and thinking big, to position Brampton as an emergent global city of the future.

Leaders in our organization understand success requires passion, creativity and agility. We value progress over process. We hold each other accountable. We are a team who is engaged, excited and empowered to deliver results for Brampton.

Exciting things are happening at the City of Brampton. Take a look at what employees are working on related to our [Term of Council Priorities](#) moving us forward towards [The Brampton 2040 Vision](#).

## JUNIOR BUILDING INSPECTOR

**POSTING NUMBER: 103534**

**STARTING SALARY: \$69,833.40 PER ANNUM**

**AREA OF RESPONSIBILITY:**

Reporting to the Supervisor, Inspections this position performs plans review and building inspections and prepares evidence and attends court to ensure compliance with the Building Code Act, the Ontario Building Code, applicable laws and by-laws with a primary focus on investigating illegal construction and change of use.

- Respond to Occurrence Reports generated by public inquiry or initiated by Police and/or Fire and Emergency Services reports, By-law Enforcement or internally.
- Partners with Enforcement and By-Law Services, Fire and Emergency Services and Peel Regional Police in obtaining and executing search warrants for entry into illegal dwelling units.
- Issues Orders to Comply, Stop Work Orders, and Orders to Uncover, Orders Not to Cover as a result of site investigations and in accordance with the legislative process.
- Maintains accurate and comprehensive inspection and investigation records; including field notes, deficiency reports, orders and photographs.
- Prepares documentation for the purposes of prosecution and testifies in court as required.
- Performs detailed plans review submitted for permit application for construction of second units, housing renovation and miscellaneous projects.
- Performs detailed and comprehensive inspection of buildings and/or sites to ensure that construction is in accordance with the Ontario Building Code, plans, specifications and documents.
- Provides technical assistance to customers and the general public over the counter and responds to telephone enquiries.
- Liaises with building inspectors and plans examiners for resolution of design and construction issues and permit application status.
- Liaise with design professionals, contractors, owners, enforcement officers and other agencies in the completion of plans review
- Liaises with homeowners, contractors, trades and professional designers through the construction process to ensure that required inspections are undertaken and that any violations of the Code are corrected.

- Provides comment and input into the development of technical policies and procedures as required.
- Maintains current knowledge of the Ontario Building Code and all standards referenced therein and successfully complete qualification examinations and registration as required by the Province.
- Performs additional similar and related duties as assigned.

**SELECTION CRITERIA:**

- High school (Grade 12) graduation plus an additional program of over two and up to three years or equivalent in Architectural Technology / Civil Engineering Technology or equivalent
- Over 1 year – up to and including 2 years of experience in building inspection, construction or design process.
- Successful completion of provincial examinations and filing to the Province as relevant to the role and as set out in the legislation.
  - Within 6 months of date of hire: Legal, House, Small Buildings,
  - Within 12 months of date of hire: Building Structural, HVAC House, Plumbing House
- Non-probationary valid Ontario Class G driver's licence.
- Certified Building Code Officer (CBCO) designation or Building Code Qualified (BCQ) from Ontario Building Official Association (OBOA) and/or new accreditation program from Alliance of Canadian Building Officials' Association (ACBOA) is an asset.
- CET or A.Sc.T. from OACETT is an asset.
- Exceptional written and verbal communication and interpersonal skills with an emphasis on customer service.
- Sound judgment; good decision making and analytical skills.
- Able to work independently and as part of a team.
- Working knowledge of Microsoft Office Suite and additional related software.

*\*\*Various tests and/or exams may be administered as part of the selection criteria.*

**Job status:** Permanent  
**Job Type:** Union

**Applications must be received by: October 14, 2019**

**Alternate formats will be provided upon request.**

As part of the corporation's Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available.

If this opportunity matches your interest and experience, please apply online at: [www.brampton.ca/employment](http://www.brampton.ca/employment) quoting **reference #103534 by October 14, 2019** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.



*The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you are contacted for a job opportunity, please advise the Human Resources Division of any accommodations needed to ensure you have access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.*